# OFF THE GRID

## What is the SME portfolio and how does it work?

#### 1. START

You will receive a quote from OFF THE GRID

#### 2. CONTACT

Contact OFF THE GRID to discuss the start date of your project



#### 2. QUOTE

Fill in the mutually agreed startdate and then you can sign immediately



For this, you have 15 days

#### 4. GRANT APPLICATION

Make your grant application with the SME Portfolio, therefore you will need the quatation



For this, you have 30 days

#### 5. PAYMENT

Deposit the amount to the SME Portfolio, you have 30 days from grant application to do so.



### 6. INVOICE

You will receive an invoice from OFF THE GRID

- You pay the amount excl VAT into the virtual SME wallet
- Via your own account you pay the VAT to OFF THE GRID



#### 7. SECOND INVOICE

In case the amount of the first invoice is lower than the total project amount, then you will receive a second invoice. for this the same steps apply as the first invoice.